



\*DEFKTVCS\COMAINT\MPF\*

## HAITONG MPF RETIREMENT FUND 海通 MPF 退休金

### CHANGE OF TAX DEDUCTIBLE VOLUNTARY CONTRIBUTIONS FORM

#### 可扣稅自願性供款更改表格

**Note 注意：**

- ◆ If you would like to change your direct debit account details, please complete a Direct Debit Authorisation Set Up/Change of Direct Debit Account Form.  
如您希望更改您的直接支付戶口資料，請填妥開立直接付款授權書／更改直接付款戶口表格。
- ◆ If you would like to set up/change your direct debit authorisation for joint name bank account, please contact Haitong MPF 24 Hours Auto-Info-line at 2500-1600 to obtain and complete a Direct Debit Authorisation Set Up/Change of Direct Debit Account Form for Joint Name Bank Account.  
如閣下希望為聯名銀行戶口開立／更改直接付款授權書，請致電海通 MPF 24 小時自助資訊通 2500-1600 索取並填寫聯名銀行戶口適用的開立直接付款授權書／更改直接付款戶口表格。
- ◆ You are required to provide the personal information indicated with symbol <sup>®</sup>. Otherwise, we may not be able to process your instruction.  
閣下必須提供以符號<sup>®</sup>表示的個人資料。否則，我們將可能無法處理您的指示。
- ◆ Please fill in this Form carefully. Any amendments should be clearly marked and counter-signed. Please do not use correction fluid.  
請小心填寫此表格。如有任何資料刪改，請必須加簽。請避免用塗改液刪改資料。
- ◆ Should you have any questions when completing this Form, please feel free to contact Haitong MPF 24 Hours Auto-Info-line at 2500-1600.  
如閣下於填表時有任何疑問，請致電海通 MPF 24 小時自助資訊通 2500-1600。
- ◆ Please send the completed Form to **Member Services, Fund Services Hong Kong, HSBC Institutional Trust Services (Asia) Limited, P.O. Box 73448, Kowloon Central Post Office, Hong Kong** or fax it to 3409-2688.  
請將填妥表格寄往**香港九龍中央郵政局郵政信箱 73448 號，滙豐機構信託服務（亞洲）有限公司，退休金行政部**或傳真致 3409-2688。
- ◆ All investments are subject to the latest Explanatory Memorandum (and any Addenda thereto) of the Haitong MPF Retirement Fund (the "Plan"), as amended from time to time. Please refer to the latest Explanatory Memorandum (and any Addenda thereto) of the Plan for details. 所有投資資料經不時修改須以海通 MPF 退休金（“本計劃”）之最新基金說明書（及其附錄）為準。詳情請參考本計劃之最新基金說明書（及其附錄）。

Please ✓ the appropriate box 請在適當空格填上✓號

### PART I - PERSONAL INFORMATION 第一節 個人資料

<sup>®</sup> Member English Name 成員英文姓名 <input type="checkbox"/> Mr. 先生 <input type="checkbox"/> Mrs. 太太 <input type="checkbox"/> Ms 女士 Surname 姓 First Name 名	Member Chinese Name 成員中文姓名
<sup>®</sup> Contact Tel No. 聯絡電話號碼	<sup>®</sup> <input type="checkbox"/> Hong Kong ID Card No. 香港身份證號碼 / <input type="checkbox"/> Passport No. 護照號碼
Mobile No. 手提電話號碼	Tax Deductible Voluntary Contributions Account No. 可扣稅自願性供款帳戶號碼
<sup>®</sup> <b>Job Details 工作資料</b> (Please ✓ the appropriate box. 請在適當的空格填上✓號)	
Occupation Details 職業資料 <input type="checkbox"/> Employee 受僱 (Job Position 工作職位: _____) <input type="checkbox"/> Not currently employed 現時並未受僱 <input type="checkbox"/> Full-Time Student 全日制學生 <input type="checkbox"/> Housewife 家庭主婦 <input type="checkbox"/> Others 其他 (please specify 請註明: _____)	
In position of control of the corporation 為該公司／機構的管理層 <input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否	
Nature of Business 業務性質 <input type="checkbox"/> Catering 飲食及酒店 <input type="checkbox"/> Manufacturing 製業製造業 <input type="checkbox"/> Construction 建造業 <input type="checkbox"/> Cleaning 清潔業 <input type="checkbox"/> Transport 運輸業 <input type="checkbox"/> Security Guard 保安護衛業 <input type="checkbox"/> Finance / Insurance / Real Estate / Business Services 金融 / 保險 / 地產 / 商用服務業 <input type="checkbox"/> Community / Social / Personal Services 社區 / 社會 / 個人服務業 <input type="checkbox"/> Wholesale / Retail / Import and Export Trades 批發 / 零售 / 進出口貿易業 <input type="checkbox"/> Hairdressing and Beauty 理髮及美容業 <input type="checkbox"/> Others 其他 (please specify 請註明: _____)	

◎ <b>Source of Fund/Wealth</b> (may choose more than one) <b>資金/財富來源</b> (可選擇一個或以上) (Please ✓ the appropriate box. 請在適當的空格填上 ✓ 號)	
<input type="checkbox"/> Earning from work 工作薪金 <input type="checkbox"/> Inheritance 遺產繼承 <input type="checkbox"/> Sale of assets (e.g. property) 出售資產 (例如物業)	
<input type="checkbox"/> Personal savings 個人儲蓄 <input type="checkbox"/> Investment return/Investment matured 投資回報/投資到期	
<input type="checkbox"/> Others 其他 (Please specify 請註明: _____)	
◎ <b>Salary Range (HKD per month)</b> <b>入息概況 (每月港幣)</b> (Please ✓ the appropriate box. 請在適當的空格填上 ✓ 號)	
<input type="checkbox"/> N/A <input type="checkbox"/> Below 10,000 <input type="checkbox"/> 10,000 - 19,999 <input type="checkbox"/> 20,000 - 39,999	
<input type="checkbox"/> 40,000 - 69,999 <input type="checkbox"/> 70,000 - 99,999 <input type="checkbox"/> 100,000 - 200,000 <input type="checkbox"/> Above 200,000 以上 (Please specify 請註明: _____)	
◎ <b>Country(ies) where the income and wealth obtained</b> (please list out all countries) <b>收入與財富來源</b> (請列明所有國家):	

**PART II - TAX DEDUCTIBLE VOLUNTARY CONTRIBUTIONS DETAILS 第二節—可扣稅自願性供款資料**

**Note 注意:**

- ◆ Please note that the change to your future contributions will take effect on the next debit date (the 25<sup>th</sup> day of the following month) if we receive this Form on or before 12:00 noon of 15<sup>th</sup> day of the month; otherwise, the effective date will be a month after the next debit date. If 15<sup>th</sup> is not a working day, the cut-off time will be 12:00 noon of the following working day. 請注意如我們於每月十五號中午十二時或以前收到此表格，您的更改指示將於下一個支付日期（每月的第二十五天）生效；否則，生效日期將會順延至下一個支付日期後的一個月。如十五號並不是工作天，截止日期將會延至下一個工作天的中午十二時。
- ◆ The amount entered below will be deducted from your bank account on the 25<sup>th</sup> day of each month as specified in your Direct Debit Authorisation Form. If the debit date is not bank clearing day, it will be deducted on the following clearing day. The monthly contribution will be invested within 5 working days after the debit date. 以下金額將會在每月的第二十五天由您於直接支付授權書內授權的銀行戶口內扣除。如支付日期不是銀行結算日，該款項將由下一個結算日扣除。每月供款將於支付日期後五個工作天內作出投資
- ◆ Please note that the direct debit authorisation arrangement will not be canceled when you stop your regular contribution payment. If you would like to resume your regular contribution in future, you can complete this Form to advise us your new contribution amount. 請注意當您停止您的每月定期供款，直接授權指示將不會自動取消。如您將來希望恢復您的定期供款，您只需填妥此表格通知我們您的新供款金額。

I would like to make regular contribution of HKD \_\_\_\_\_ (minimum amount: HKD500) to my Tax Deductible Voluntary Contributions Account on a monthly basis.  
 本人希望按月以定期港幣\_\_\_\_\_（最低金額為港幣伍佰元正）向本人之可扣稅自願性供款帳戶作出供款。

**OR 或**

I would like to stop making regular contribution to my Tax Deductible Voluntary Contributions Account.  
 本人希望停止向本人之可扣稅自願性供款帳戶作出定期供款。

**PART III - PERSONAL DATA COLLECTIONS STATEMENT 第三節—個人資料收集聲明**

I agree that 本人同意：

1. Subject to any applicable laws of Hong Kong Special Administrative Region, information supplied on the Form and otherwise in connection with my participation in the Plan may be held by the Trustee and will be used for the purposes of processing my participation in the Plan, and may also be used for the purpose of carrying out my instructions or responding to any enquiry purporting to be given by me or on my behalf, dealing in any other matters relating to my participation in the Plan (including the mailing of reports or notices), forming part of the records of the recipient as to the business carried on by it, observing any legal, governmental or regulatory requirements of any relevant jurisdiction (including any disclosure or notification requirements to which any recipient of the data is subject) and to provide a marketing database for product and market research if it is / they are relevant to the Plan or to provide information for the dispatch of information on other products or services to me from the Sponsor or any connected person of the Sponsor if such products or services relate to the Plan. To the extent not prohibited by the Personal Data (Privacy) Ordinance (“PDPO”), all of such information may be retained after I have ceased to participate in the Plan.  
  
 根據香港特別行政區的適用法律，強積金受託人可持有我參與計劃相關表格或其他檔上所提供的資料，亦會將這些資料用作處理本人參與強積金計劃的相關事宜，同時亦會使用這些資料執行本人的指示、回應我的查詢或回應宣稱代我作出的查詢、處理我參與強積金計劃相關的其他事宜（包括寄發報告或通知書）、因進行業務收集這些資料作為紀錄、遵守任何司法權區的法律、政府、監管規定（包括收集這些數據而須作出披露或通知的規定）、為產品或市場研究作為營銷的數據庫（如與強積金計劃有關）、保薦人或其關連人士須向本人寄發其他產品或服務資料而需要的資料（如與強積金計劃有關）。在個人資料（私隱）條例不禁止的前提下，即使本人不再參與強積金計劃，所有這些資料仍會被保留。
2. Upon request, I am entitled under the PDPO to be informed by the Plan’s Sponsor, “Haitong International Investment Managers Limited” whether it holds personal data as defined under PDPO about me and to request access to and/or correction of any such data. I also have right to inform the Plan’s Sponsor at any time if I do not wish to receive any marketing materials in relation to the Plan. Any such request may be made by post to the Client Services Officer, Haitong International Investment Managers Limited, 22/F Li Po Chun Chambers, 189 Des Voeux Road Central, Hong Kong.  
  
 本人可要求並有權根據個人資料（私隱）條例而瞭解強積金計劃的保薦人海通國際投資經理有限公司是否持有個人資料（私隱）條例所界定有關本人的個人資料，並可要求查閱及/或更改任何這些資料。本人有權隨時通知強積金計劃的保薦人本人不希望再收取與強積金計劃相關的推廣資訊的意願。有關要求可以書面方式寄發到海通國際投資經理有限公司的客戶服務部（地址為香港德輔道中 189 號李寶椿大廈 22 樓）。

3. In order to provide services or hardware such as administrative, computer, operational support and etc. which are relevant to the Plan, the Trustee may disclose and transfer such information to the auditors of the Plan and the Sponsor, including any of their employees, officers, directors and agents and/or to the ultimate holding company of the Sponsor and the Trustee and/or their subsidiaries and/or affiliates or to any third party employed to provide administrative, computer, or other services or facilities to facilitate any persons to whom data is provided or may be transferred to provide the services or support as mentioned above. The Trustee may also make disclosure or transfer data to any judicial or regulatory authority entitled thereto

by law or regulation (whether such authorities are statutory or not) in connection with my participation in the Plan. Provision of data made by the Trustee pursuant to this clause may be to any persons outside Hong Kong.

如受託人要提供與強積金計劃相關的服務或硬體（例如行政、電腦、操作協助等），可能需要向某些人士披露和轉交這些資料，這些人士包括強積金計劃和保薦人（包括其僱員、高級人員、董事及代理）的核數師及／或保薦人及託管人的最終控股公司及／或其附屬公司及／或聯屬公司，或受委聘負責向接收或獲轉交數據的人士提供行政、電腦、服務或設施（以確保這些人士可提供上述的服務或協助）的協力廠商。受託人亦可能需要就我參與的強積金計劃向有權按照法律法規的司法或監管機構（不論是否法定機構）披露或轉交數據。受託人根據本條款所提供的數據或會向位於香港境外的人士提供。

4. The Trustee shall be liable only for such moneys or other assets as they shall actually receive and shall in no event be liable for any interest in respect of such assets save in respect of interest actually earned. For the avoidance of uncertainty, this clause does not over-ride any requirements of the Trustee set out under the MPF Ordinance or the Trust Deed.

受託人只須為其實際收取的款項或資產負責，在任何情況均不會為資產利息負責（除非是實際已收取的利息）。為免混淆，本條款不得凌駕根據強積金條例或託管契據所載的受託人規定。

5. I am required to provide the information supplied on the Form or otherwise in connection with my participation in the Plan, I understand that if I do not provide such information, the Trustee will not be able to properly process my membership and benefits under the Plan. I have the right to obtain access and to request correction of any personal information concerning myself held by the Trustee. Request for such access can be made in writing and addressed to Member Services, Fund Services Hong Kong, HSBC Institutional Trust Services (Asia) Limited, P.O. Box 73448, Kowloon Central Post Office, Hong Kong.

本人需要提供表格上提供的資料或與本人參與強積金計劃有關的資料，本人明白如本人不提供這些資料，受託人將不能適當處理本人的強積金計劃的會籍和福利。本人有權查閱受託人持有有關本人的個人資料及要求修改這些個人資料。本人可發出書面要求並寄發到香港九龍中央郵政局郵政信箱 73448 號滙豐機構信託服務(亞洲)有限公司 Fund Services Hong Kong, Member Services 查閱個人資料。

6. The Sponsor, Haitong International Investment Managers Limited, intends to use my information to contact me about products or services relating to the Plan, and I understand that my consent is required in order for the Sponsor to do so.

保薦人海通國際投資經理有限公司擬使用本人的資料，就強積金計劃的產品或服務聯絡本人，而本人明白需要表示同意，保薦人才可進行相關事宜。

## PART IV - DECLARATIONS 第四節－聲明

I understand that my instruction given previously, as to whether I wish to/wish not to receive any marketing materials in relation to the Plan from the Sponsor, will continue to be in force unless I complete and submit a "Change of Particulars For Members / Self-Employed Person" form to change my consent. 本人明白本人之前提交的指示，就關於本人是否希望收取保薦人海通國際投資經理有限公司有關強積金計劃的推廣資料將會保持效力，除非本人完成並提交了更改成員/自僱人士資料表格。

I hereby agree to indemnify the Trustee against any actions, proceedings, claims, losses, damages, costs or expenses which may be brought against the Trustee or suffered or incurred by the Trustee arising either directly out of or in connection with the Trustee accepting facsimile instructions and acting thereon, whether or not the same are confirmed by me in writing, unless due to the wilful default or gross negligence of the Trustee.

本人同意並授權信託人接受傳真指示及根據該等指示處理有關事宜，而不須本人之確認。信託人無須因此而直接或間接負上任何責任，賠償，損失或費用。惟若因信託人故意失責或嚴重疏忽別論。

Notwithstanding the previous paragraph, the Trustee has the right to determine which Forms or other documents of instructions may or may not be accepted by facsimile.

儘管有上段之規定，信託人有權決定接受何種傳真表格或指示。

\_\_\_\_\_  
Signature of Member 成員簽署  
(Must be identical to the Trustee's record 必須與信託人的記錄相同)

\_\_\_\_\_  
Date 日期